Personal Identification Number

3 April 2024



(a trust constituted on 7 November 2011 under the laws of Hong Kong and managed by HKT Management Limited)

and

## (incorporated in the Cayman Islands with limited liability)

(Stock Code: 6823)

Dear Holder(s) of Share Stapled Units

HKT Trust and HKT Limited (the "Company" or "HKT")

- Annual General Meeting ("AGM") to be held on Thursday, 30 May 2024 at 2pm

We refer to the circular and the notice of AGM (the "Circular") issued by HKT Management Limited (in its capacity as the trustee-manager of the HKT Trust) (the "Trustee-Manager") and HKT dated 3 April 2024 which are available on the Company's website at **www.hkt.com/ir** and the website of Hong Kong Exchanges and Clearing Limited at **www.hkexnews.hk**. Unless otherwise specified, capitalised terms used herein shall have the same meaning as ascribed to them in the Circular.

As stated in the Circular, the AGM will be held as a hybrid meeting on Thursday, 30 May 2024 at 2pm at the principal meeting place at 12th Floor, PCCW Tower, Taikoo Place, 979 King's Road, Quarry Bay, Hong Kong. Holders of Share Stapled Units can attend, participate and vote at the AGM through the Online Platform. Holders of Share Stapled Units participating in the AGM through the Online Platform will be counted towards the quorum (subject to the Company's Articles) and they will be able to cast their votes and submit questions through the Online Platform.

## Online Attendance at the AGM

If you choose to attend the AGM online, video live streaming will be provided at the AGM. You will be able to cast your vote on the resolutions in real time and submit questions online to the Trustee-Manager and the Company. From 1.30pm on Thursday, 30 May 2024, you can log in to the AGM Online Platform by visiting the below meeting website and entering the login details:

Meeting website: https://meetings.computershare.com/HKTAGM2024



• Username: your 10-digit Holder of Share Stapled Units reference number starting with "C" ("SRN") printed under the barcode on the top right corner of this letter

Password: the 5-digit Personal Identification Number ("PIN") below the SRN

Please keep the login details in safe custody for use at the AGM and do not disclose them to anyone else.

For corporate holders of Share Stapled Units who wish to attend the AGM online, please call the service hotline of Computershare Hong Kong Investor Services Limited at +852 2862 8555 during business hours from 9am to 6pm Hong Kong time from Monday to Friday (excluding Hong Kong public holidays) for arrangement.

Holders of Share Stapled Units can also send their questions relevant to the proposed resolutions to the Trustee-Manager and the Company by email at AGM2024@hkt.com from 9am on Friday, 24 May 2024 to 6pm on Tuesday, 28 May 2024. The Trustee-Manager and the Company may not be able to respond to all the questions, but will endeavour, where appropriate, to respond to such questions on the Company's website as soon as practicable after the AGM.

If you have any questions relating to the AGM, please contact the Share Stapled Units Registrar as follows:

Computershare Hong Kong Investor Services Limited Shops 1712-1716 17th Floor, Hopewell Centre 183 Queen's Road East Wan Chai, Hong Kong Telephone: +852 2862 8555 Fax: +852 2865 0990 Website: www.computershare.com/hk/contact

> Yours faithfully For and on behalf of **HKT Management Limited** and **HKT Limited Cheung Hok Chee, Vanessa** *Group General Counsel and Company Secretary*